

## JOB DESCRIPTION

Position Title	Department	Reports to
Elementary Teacher	Elementary	Principal – Chelsea Ginder
Employment Status	Pay Status	Effective Date
<input checked="" type="checkbox"/> Full Time <input type="checkbox"/> Part Time	<input checked="" type="checkbox"/> Salary <input type="checkbox"/> Hourly	08/15/2024

### POSITION SUMMARY

Provide a well-rounded, God glorifying education to students by equipping future leaders with academic excellence, a biblical world view and Christ-like character.

### ESSENTIAL DUTIES AND RESPONSIBILITIES

- Prepare daily lesson plans and teaching materials
- Agree to and adhere the schools statement of faith
- Maintain a warm, nurturing, and organized learning environment
- Communicate regularly with parents and families about their children's learning
- Fulfill administrative duties (e.g., taking attendance, attending staff meetings, etc.)
- Monitor transitions, lunch, recess blocks, and other coverages, as needed
- Manage student behavior
- Evaluate each students' progress
- Utilize formative and summative assessments to drive instructional planning, monitor student learning, and provide feedback to students
- Utilize educational technology and other innovative resources to drive student learning
- Perform other related duties, as assigned

### PREFERRED QUALIFICATIONS (KNOWLEDGE, SKILLS, AND ABILITIES)

- Bachelor's Degree
- Three years of early childhood classroom teaching experience
- Ability to pass a background check and drug screen

### PHYSICAL DEMANDS AND WORK ENVIRONMENT

While performing the duties of this position, the employee is regularly required to talk or hear. The employee frequently is required to use hands or finger, handle, or feel objects, tools or controls. The employee is occasionally required to stand, walk, sit, reach with hands and arms, climb or balance, and stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 35 pounds. Specific vision abilities required by this position include close vision, distance vision, color vision, peripheral vision, and the ability to adjust focus. The noise level in the work environment is usually moderate.

### NOTE

This job description in no way states or implies that these are the only duties to be performed by the employee(s) incumbent in this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by any person authorized to give instructions or assignments.

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